



आयुक्तसीमाशुल्क(सामान्य)काकार्यालय
OFFICE OF THE COMMISSIONER OF CUSTOMS (GENERAL)
नवीनसीमाशुल्कभवन,बेलाडइस्टेट,मुंबई- 400001
NEW CUSTOM HOUSE, BALLARD ESTATE, MUMBAI-400 001

F. No. S/5-112 /2019-20Estt.

Date: 25/04/2019

CIRCULAR NO. 04 /2019

Annual General Transfer (AGT) – 2019-20 in the grade of EA (STA/DOS), TA and LDC within Zones I, II & III are under consideration.

In this regard it is being made clear that the posting of Govt. servant is not a matter of right/choice, but it is an administrative arrangement to run the department smoothly. However, it is observed that after issuances of transfer order certain officers are repeatedly representing to the department requesting for change of posting on the plea of residence or medical problem which creates administrative problems. The postings and transfers are governed by Standing Order/guidelines issued in this regard. However, to assess the ground realities and to accommodate the requests from officers to the extent administratively expedient, requests/representations/preferences, if any, from the officers in the grade of EA (STA/DOS), T.A and LDC in Zone-I, II & III are being invited. The requests/representation/ preferences in the *Proforma attached* should be accompanied with documentary proof and medical certificate, if any, so that such cases can be placed before the Committee for consideration.

The request/representation/preferences must reach this office latest by 10.05.2019.The requests received after due date will not be considered/entertained.

This issues with approval of the competent authority.

Encl: As above.

Sd/-

(AMAR PRAKASH)

Asstt. Commissioner of Customs
P & E, NCH, Mumbai Zone-I

Copy to:

1. All Departments/Sections.
2. EDI Section for uploading on website

PROFORMA

1. Name of Officer:-

2. Present place of Posting/ Date of Posting:-

3. Willing for Zone:-

4. Residential Address:-

5. Ground which request may considered:-

6. Contact No:-

Signature of the Officer